

SUNSET LANE SCHOOL GENERAL POLICIES & PROCEDURES

SCHOOL TRAFFIC & PARKING LOT SAFETY

Please remember that traffic is heavy before and after school, especially in front of the school on Camino Centroloma. To ensure the safety of students, parents, and school staff, we ask that that you adhere to the following procedures:

Parent cars are not allowed in the school parking lot at any time on school days. Only cars with a valid and posted handicap placard may enter and leave the parking lot slowly and with extreme caution. Please exit through the south driveway.

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Do not block or turn around in the school driveways nor residents' driveways.

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The gray-painted curb is to be used for quick drop-off and pick-up only, not parking, during the following hours:

7:30 a.m. to 9:30 a.m.

12:30 p.m. to 3:30 p.m.

Please stay in your vehicle and continue to move all the way forward (toward the south end of campus) as space allows. At arrival, please have your child ready to quickly exit the car on the curb side. At dismissal, if your child is not waiting for you after school, please drive around the block and return. You may not double park.

Students may cross streets alone only in the crosswalks. If outside of the crosswalk, they must be accompanied by an adult.

- Students should exit and enter vehicles on the curb side only.
- Do not stop in the center of the street to load or unload passengers. We do not allow children to enter the street in order to reach a vehicle.
- Please ensure that all children in the car are wearing seat belts.
- Please do not block neighbors' mailboxes, driveways, or trash cans.
- Please be respectful of school staff and of other drivers.
- Students may also be dropped off on Sunrise or Sunset.
- School buses have the right of way.

The Fullerton P.D. monitors traffic and may issue tickets for traffic violations.

MORNING ARRIVAL

Students are not allowed on campus prior to 8:00 a.m. Students can arrive on campus between 8:00 a.m. and 8:15 a.m. to receive a complimentary school breakfast from the front gate only. The back and side gates will open for student entry at 8:15 a.m. At 8:15 a.m. students will be released to play on the playground prior to the start of school. Only students can enter campus during arrival.

AFTERNOON DISMISSAL

School is dismissed at the following times:

MON., TUES., THUR., FRI.

WED./CONF./MINIMUM DAYS

TK/K: 2:45 PM

12:30 PM

1ST THROUGH 6TH: 2:55 PM

1:10 PM

- Wednesday is a restructured day for all elementary schools in the district. This time is for teachers to attend required meetings, trainings, and professional development.
- **Students must be picked up promptly after school is dismissed or leave the campus immediately if they walk home. The use of the playground after school is reserved for school sponsored programs and The LAB.**
- Please remind your child to bring home all needed items at the end of the day. Students will not be admitted into the classroom after the teacher has left.